



COLLEGE OF LIBERAL ARTS AND SCIENCES

Department of Sociology

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GRADUATE STUDENT TRAVEL AWARD APPLICATION

The completed application form and a) evidence of acceptance of paper/poster/abstract after peer-review, and b) abstract of the paper/poster/abstract must be submitted to the Graduate Director at least two months in advance of travel. If funding is approved, students must use Wayne Travel to document the travel request within at least one month of the travel, and for reimbursement no later than 30 days after travel has been completed. Awards may be applied to transportation, hotel, registration, and meal expenses (meals at a rate not greater than the approved Wayne State University per diem). Maximum travel amounts are contingent on the availability of Department funds.

Student Name: Banner ID: 00 Access ID:

Non-WSU Email: Phone:

Mailing Address:

Conference/Meeting Name:

Conference/Meeting Is: International: National: Regional:

Location:

Dates You Will be at the Conference/Meeting (From - To):

Your Role(s) at the Conference (complete all that apply):

Peer-reviewed Paper/Abstract/Poster: (title)

Pre-constituted Panel Paper: (title)

Professional Service (e.g., Panel Chair): (title)

Other (e.g., please describe): (title)

Estimated Budget:

Airfare: Mileage: Lodging: Meals: Other: Total:

Funds Secured from Other Sources? Specify Source and Amount:

Student Signature Date

FOR DEPARTMENT USE ONLY

Amount Approved: Account(s): Approved By:

Name and Signature Date