

David Wissbrun

To: Joe Kieleszewski
Subject: RE: FY 2019-20 Graduate Recruitment incentives/awards

From: Joe Kieleszewski <joek@wayne.edu>
Sent: Monday, November 4, 2019 2:07 PM
Subject: FY 2019-20 Graduate Recruitment incentives/awards

Dear Chairs,

Here too, we are getting the Graduate Recruitment Incentives/Awards back on track this year which are funds/incentives to assist departments with graduate student recruitment efforts. A few years ago, we had sent out an email to the chairs asking you to submit a request/budget for these funds. In order to streamline this process too, we will just “upfront” these funds based upon the number of Master and Ph.D. degrees awarded within your department and we will be putting these funds into your general fund this week (see below for your department allocation.)

Many of you are already actively doing this and spending far more than the allocation listed below for your department and so these funds should help cover/off-set some of the costs. Therefore, we are not treating these as “matching funds” like the Graduate Student Processional Travel Award since we “expect” each department to be actively assisting in recruiting graduate students and by extension there are always expenses involved. These funds can and should be used for:

- To help cover some of the expenses with prospective graduate student visits to campus including the students travel and lodging;
- Open house and receptions for prospective graduate students; and,
- Recruitment trips for employees

Since the Graduate School will reimburse the college for some of this cost, we are asking that each department submit a bi-annual (3/6/2020 and 9/11/2020) reporting spreadsheet (attached) in a timely manner to David Wissburn at dv9703@wayne.edu who will be overseeing this program. Thank you for your cooperation and if you have any questions, please contact David Wissburn at 577-8895.

Allocations (caps for each department):

\$2,000 cap:

Communication Sciences and Disorders
Psychology
Political Sciences
English
Chemistry
Nutrition and Food Sciences

\$1,000 cap:

CMLLC
Math
Urban Studies and Planning
Economics
Biological Sciences
History
Anthropology
Physics and Astronomy
Sociology

\$500 cap:

Criminal Justice
Philosophy
Geology