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**History Internship**

**Midterm Evaluation**

Please complete this form during Week 6 of the internship, discuss it with your intern, and have the intern return a copy signed by both of you to the Internship Director. Write as much or as little as you feel is necessary to sufficiently address the questions. If your organization has its own evaluation form, you may submit it in lieu of this one.

**Intern**:

**Site Supervisor**:

**Host Institution**:

1. **What has the intern accomplished so far**?
2. **What are the intern’s greatest strengths**?
3. **Which skill(s) does the intern most need to improve over the remainder of the internship**?
4. **Is there any area in which the intern is not meeting your expectations, either in terms of performing assigned tasks or behaving professionally? If so, please outline a plan to address any issues agreed upon by both student and site supervisor.**
5. **Does the job description for the internship need to be adjusted moving forward? If so, please describe how**.

Intern’s Signature Date

Site Supervisor’s Signature Date