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**History Internship**

**Final Evaluation**

Please complete this form at the completion of the internship, discuss it with your intern, and have the intern return a copy signed by both of you to the Internship Director. Write as much or as little as you feel is necessary to sufficiently address the questions. If your organization has its own evaluation form, you may submit it in lieu of this one.

**Intern**:

**Site Supervisor**:

**Host Institution**:

1. **Please describe the intern’s major contributions to your organization**.
2. **Did the intern come to you prepared to perform the tasks assigned to them? (If not, please explain.)**
3. **In what area(s) did the intern demonstrate the most growth**?
4. **In what area(s) does the intern still need to develop knowledge, skills, or professionalism**?
5. **Is there additional information you would like to provide about the intern’s performanc**e?
6. **Are you willing to provide a reference for the intern if requested**?
7. **Do you have any suggestions for improving Wayne State’s History Internship to make it work better for host institutions**?

Intern’s Signature Date

Site Supervisor’s Signature Date