# WSU Department of History Internship Contract

Student name:

Date(s) of internship:

Host Institution:

Site Supervisor (name, phone, email):

I understand that it is my responsibility to:

* Confer with WSU’s Office of International Students & Scholars (if applicable) to confirm that my visa status allows me to work at the proposed internship
* Behave professionally during my internship
* Complete my responsibilities as outlined in the job description and offer letter provided by the host institution
* Submit a two-page mid-term update as outlined in the WSU Department of History Internship Handbook
* Complete a self-evaluation and submit it with an updated resume and a six- or ten-page report at the conclusion of my internship, as outlined in the WSU Department of History Internship Handbook

I understand that I may sustain personal injury, property damage, or other losses while I am present at the internship site, commuting to or from the site or otherwise in connection with participation in the Department of History internship program. I hereby release and hold harmless Wayne State University, its Board of Governors, Graduate School, faculty, staff, employees and agents from any claim or liability for any such losses due to any cause whatsoever, including, but not limited to, negligence.

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Student Name Date

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Student Signature

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Tracy Neumann, Internship Director Date