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**History Internship**

**Intern Self-Assessment**

Please complete this form after you have finished your internship and submit it with your final essay, your site supervisor’s final evaluation, and an updated resume. You should write a few sentences for each question and your answers should not simply duplicate information in your final essay. Your responses will not be shared with your site supervisor.

**Intern**:

**Site Supervisor**:

**Host Institution**:

1. **What did you enjoy most and least about your internship**?
2. **Do you feel that your coursework prepared you to be effective in your internship? Were you able to make connections between your coursework and your work experience**?
3. **Is there anything you wish you knew going into your internship but didn’t**?
4. **What do you think are the most valuable lessons you learned at your internship**?
5. **What transferable job skills have you gained or improved during your internship**?
   * Historical documentation
   * Archival research
   * Qualitative data analysis
   * Quantitative research
   * Exhibit design or development
   * Managing digital archives
   * Web design
   * Graphic design
   * Grant writing
   * Copyediting
   * Marketing and communications
   * Project development
   * Project management
   * Community outreach
   * Knowledge of specific software, databases, or programs (describe)
   * Other (describe):
6. **How did you use the midterm evaluation from your site supervisor to improve your performance**?
7. **What do you think you still need to learn, or where might you improve**?
8. **What was the biggest challenge you encountered at your internship, and how did you address it**?
9. **What advice would you give other students who plan to complete an internship**?
10. **Was your site supervisor helpful? Do you feel that you were given adequate mentoring, opportunities for professional development, and on-the-job training**?
11. **Would you recommend sending future interns to this organization/supervisor? If not, why not**?
12. **What letter grade do you believe you earned for your work**?
13. **Do you have any suggestions for improving Wayne State’s History Internship to make it work better in the future**?