



WAYNE STATE
UNIVERSITY

M.A. Handbook 2022-23

Department of English



WARRIOR STRONG

M.A. Handbook 2022-23
Department of English
College of Liberal Arts and Sciences
Wayne State University

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M. A. Program in English

The M.A. program is designed to prepare students to go on to doctoral work as well as to accommodate students with specific interests (e.g., Creative Writing, teaching English at the secondary, college, or university levels) that may not lead to further graduate study in English. The M.A. program thus serves students with a variety of interests and aspirations and its educational resources are meant to accommodate a diverse constituency.

NOTE: Students should be advised that the full descriptions of university rules are to be found in the current Graduate Bulletin. The following description covers the Department of English's procedures and some, but not all, of those of the university. In cases where this Handbook departs from relevant sections of the Graduate Bulletin, the Department of English By-Laws and/or the Collective Bargaining Agreement between WSU and the Graduate Employees Organizing Committee-American Federation of Teachers, then those documents will prevail.

People:

There are many people in the English Department who will guide you as you work toward your degree:

- Department Chair - Dr. Caroline Maun
- Director of Graduate Studies (DGS) - Dr. Chera Kee. Dr. Kee serves as the academic advisor to all incoming M.A. students.
- M.A. Essay or Thesis Director – For students in Plans A or B, this will be the faculty member who agrees to help direct your essay or thesis.
- Second Reader – For students in Plans A or B, this will be the faculty member who agrees to be the second reader for your essay or thesis.
- Program Specialist – Laurean Butcher. Laurean performs the administrative tasks within the Graduate Program. Wherever asked, “Is there an Academic Service Officer?”, reply “yes” and enter Laurean Butcher, access ID hm8081.

Degree Requirements

Course Work

The M.A. program requires 33 semester hours of course credit, which must include at least five 7000-level courses in English at Wayne State University. The remaining course work may be distributed among 5000-, 6000-, and 7000-level courses, selected with the advice of the Director of Graduate Studies.

Creative writing students fulfilling the M.A. concentration in creative writing must take English 6800 (which counts as a 7000 level course).

NOTE: As 5000-level courses in our department and many others in the university can also be taken for undergraduate credit, be advised that you are required to document the additional requirements that apply to graduate students in such courses.

Students with special interests, such as Rhetoric and Composition, Creative Writing, Film and Media studies, or Linguistics, should expect to take around one half of the total credit hours in that area, with the rest of the course work coming from other areas. Students interested in Creative Writing or Technical/Professional Writing are strongly urged to consult appropriate faculty as well as the Director of Graduate Studies to plan their course of studies.

With special permission from the Director of Graduate Studies, up to 6 credit hours may be taken from another department (permission is contingent upon the student's demonstrating the relevance of such course work to his/her program). Up to 8 graduate credits can be transferred from another university as long as those credits have not already counted towards an earned graduate degree.

Degree Plans

The M.A. in English may be completed under any one of three different degree plans as designated in the Wayne State Graduate Bulletin.

- **Plan A:** Thirty-three credits, including a three-to-six-credit thesis. This plan is for students in the Creative Writing concentration only.
- **Plan B:** Thirty-three credits, including a three-credit essay and demonstration of proficiency in at least one foreign language if required by the academic advisor (for further details, see "Language Requirement," below).
- **Plan C:** Thirty-three credits, including a portfolio of representative work approved by the Director of Graduate Studies.

Because the requirements between the plans differ, students should consult with the Director of Graduate Studies about which plan would be appropriate for them.

Students should decide as soon as possible and no later than the submission of their Plan of Work (see below) which degree plan they intend to follow.

Plan of Work

The College of Liberal Arts and Sciences requires that students submit a Plan of Work in the semester in which they will complete 10 hours of course work. The Plan of Work is then submitted to the College of Liberal Arts and Sciences Graduate Office for approval. The Plan of Work includes courses already taken and those that will be taken to complete the degree. It is devised in consultation with the Director of Graduate Studies.

NOTE: Until the Plan of Work is approved, students should consult with the Director of Graduate Studies during the registration period for each semester; although such regular consultation is not necessary after the Plan of Work has been established and approved, students are encouraged to consult with the DGS regularly to determine progress towards the M.A. degree.

See Appendix A for [sample Plans of Work](#).

Language Requirement (Plan B Only)

M.A. students following Plan B must fulfill a language requirement if required to by their M.A. Essay Director. If the student does not yet have a M.A. Essay Director, they will consult with the Director of Graduate Studies.

The language requirement is defined as an adequate reading knowledge of one language other than English. Reading proficiency in the selected language may be demonstrated through examination or coursework (outlined below).

In the same semester in which they file their Plan of Work, students must also submit to the DGS an explanation (Petition for the Language Requirement) of how they will satisfy it and the relevance of this plan to their general program of study, in particular the planned Essay topic and further plans for graduate study. If the student, with approval of an academic advisor or the DGS, will not pursue the language requirement, then the petition must still be filled out and a waiver granted. The petition on file by the end of the second semester or in the semester that the student reaches 15 credit hours of study will be considered final for the degree unless the student changes to another Plan.

See Appendix A for a [sample Petition for the Language Requirement](#).

Any graduate coursework (5000-level or above) needed for the language requirement should appear on the Plan of Work. Graduate credits earned in another department may apply to the 33 hours required for the M.A. in English, although

they will also count toward one of two courses a student may take in other departments during their degree.

Any undergraduate coursework (1000, 2000, 3000, or 4000-level) will not be counted towards the 33 credit hours required for the M.A. in English.

M.A. students who need to meet the language requirement will ordinarily fulfill it by choosing one of four options:

1. Arrange to take a translation examination administered by an appropriate individual. The examiner and test must be approved by the Director of Graduate Studies. **(NOTE: this is the preferred option.)**
2. Pass the ETS (Educational Testing Service) CLEP examination in a language other than English with a score of 55 or better.
3. Complete at least two semesters of coursework in a language other than English at the undergraduate level with grades of B or better and one non-translated literature course or an intensive language course the level of which is determined by placement exam (e.g., FRE 5000 for 3 credits or more) with a grade of B or better in the same language. This coursework may have been taken during the student's Bachelor's degree program.
4. Complete one semester of Old English with the grade of B or better. This instruction may be delivered either through coursework or by directed study.

Students who either obtain a waiver of the language requirement or fulfill it at the M.A. level and who continue in the Ph.D. program in English at Wayne State will have to submit a new language requirement petition for that program.

Students considering applying for Ph.D. programs here and elsewhere are strongly encouraged to fulfill the language requirement through one of the methods outlined above in order to strengthen their future application.

Capstone Projects

The final requirement for the M.A. degree under all plans is the submission of a capstone project: an M.A. Essay, M.A. Thesis, or M.A. Portfolio. In order to obtain permission to register for any relevant credits, students should consult with the Director of Graduate Studies and fill out the appropriate Description & Authorization Form for their project at least one semester before they plan to complete it.

A. The M.A. Thesis (Plan A). The M.A. Thesis is ordinarily restricted to Creative Writing students and may be composed of one or more works of fiction (including poetry and plays) or creative nonfiction. Like the essay, students who write an M.A. thesis also secure an M.A. Thesis Director and a Second Reader who oversee their project, and who must approve the thesis in order for the student to complete the M.A. degree.

Students pursuing the M.A. Thesis must likewise submit the [Thesis Description & Authorization](#) form to the Director of Graduate Studies before registering for ENG 8999 (3-6 credits). Students pursuing a 3-credit hour thesis will generally produce 40-50 pages of prose or a chapbook-length poetry manuscript (approximately 36 poems). Students pursuing a 6-credit hour thesis will generally produce 100-150 pages of prose (a short story collection, a novella, a cycle of plays) or a full-length poetry manuscript (above 48-80 poems). The time devoted to the thesis should not exceed one year.

B. The M.A. Essay (Plan B). The M.A. Essay is a 30-60 page research-intensive work of scholarly writing done under the supervision of a M.A. Essay Director and a Second Reader of the student's choice. Students taking this option must submit the [Essay Description & Authorization](#) form to the Director of Graduate Studies with their readers' signatures before registering for ENG 7999 (3 credits).

The M.A. Essay should demonstrate the student's ability to handle primary and secondary source material, to employ standard scholarly documentation techniques, and to present a clearly written and cogent discussion of a topic currently of interest to the profession. The time devoted to the essay should not exceed one semester.

C. The M.A. Portfolio (Plan C). The M.A. Portfolio consists of:

(1) a minimum of 60 pages (or the equivalent in multimedia) of the student's best, assigned work from graduate courses satisfying the M.A. course requirements. The work presented in the portfolio may take the form of the

traditional research essay required in most graduate courses, but it may also include such items as scholarly publications or conference presentations of work that originated in those courses.

(2) a 5-7 page reflective essay that serves as an introduction to and rationale for the works chosen for the portfolio and identifies how this work satisfies the learning objectives of the M.A. program, which are that the student is able to:

1. Demonstrate broad knowledge of the objects of study and disciplinary constructions of their field in English Studies.
2. Conduct scholarly and creative work in an ethical manner, consistent with professional standards in their field in English studies.
3. Create scholarly works that demonstrate fluency in the critical analysis of and argumentation about literature, media, culture, and/or rhetoric & composition

In the reflective essay, the student should discuss how the selected works in the portfolio relate to:

- The student's overall MA experience (situate the work within the MA experience—was this a project from a class the student took in their first semester when they were still figuring things out or in a later semester when they had a clearer sense of their research or creative agenda?).
- Each other—how does one work lead into the next? How are they related?
- What the student has learned about English Studies and/or particular sub-fields within English Studies (including, but not limited to: Literature, Film and Media Studies, Rhetoric and Composition, Pedagogy, Theory, Race, Gender, etc.).

Students pursuing Plan C need not register for any particular course to submit their M.A. portfolio, but they must alert the Director of Graduate Studies of their intent to produce a Plan C portfolio at the beginning of the semester in which they intend to graduate. Students pursuing Plan C should consult with the Director of Graduate Studies whenever they have questions about the portfolio or reflective essay.

The student must submit the completed portfolio to the Director of Graduate Studies a minimum of four weeks prior to the end of the semester in which they intend to graduate.

Course Distribution Requirement Checklist

In addition to earning a minimum of 33 credits, M.A. students must also satisfy the following course distribution requirements in their relevant degree Plan:

PLAN A

- ENG 6800 3 credit hours
- 4 7000-level English courses in English 12-16 credit hours
- ENG 8999 (M.A. Thesis) 3-6 credit hours
- Electives 8-15 credit hours

PLAN B

- 5 7000-level English courses in English 15-20 credit hours
- ENG 7999 (M.A. Essay) 3 credit hours
- Electives 10-15 credit hours

PLAN C

- 5 7000-level English courses in English 15-20 credit hours
- Electives 13-18 credit hours

Graduate Teaching & Student Assistantships

Each academic year, new and continuing students are invited to apply for Graduate Teaching Assistantships (GTA) and Graduate Student Assistantships (GSA).

Students who receive an initial award of funding upon admission or in a later application will receive information about the number of years of funding they can plan on receiving, given continued satisfactory academic standing. For those years, students do not need to submit new application materials each year. If students wish to apply for an additional year of funding after the initial span of their award, they should submit application materials as described below.

There are a limited number of funding opportunities in the department, so the awards are highly competitive. For a full list of available opportunities, visit the [Guidelines for graduate student awards](#).

Timing and Availability

Nine-month Graduate Teaching Assistantships (GTAs) typically begin in the Fall term but may be available to start in the Winter term in special circumstances. Depending on availability and approval by the Graduate School, some English graduate students may also be supported via Graduate Student Assistantships (GSAs) and Graduate Research Assistantships (GRAs); these are typically twelve-month appointments that begin during the Fall term.

Due Date of Applications

M.A. applicants or unfunded M.A. students who wish to be considered for GTA or GSA funding should submit their applications for funding consideration by January 15th. Most award decisions will begin on or before March 1st and continue until April 15th.

Decisions regarding the reappointment of assistantships are communicated to students no later than June 15 for appointments beginning the following Fall term and December 1 for appointments beginning in the following Winter term.

Application Materials

Students who are seeking new admission to the graduate program in English will find materials about applying for funding at [English Graduate Admissions](#).

Application materials for funding or for students applying for funding who are already enrolled but are currently not funded are distributed to all students on an annual basis via the graduate student listserv.

Criteria

Graduate Teaching Assistantships and Graduate Student Assistantships appointed during the academic year (Fall and Winter semesters) are recommended by the Graduate Committee to the Director of Graduate Studies who then recommends

them to the Chairperson of the Department in accordance with English Department Bylaws.

Assistantships and fellowships are awarded on a competitive basis to superior students admitted to the M.A. and Ph.D. programs:

- In the case of new student awards for 9-month teaching assistantships and recruiting fellowships, the department considers the promise of and/or present achievement in research and teaching.
- In the case of internal or extended student awards for 9-month teaching assistantships, the department considers all of the following criteria: the applicant's current academic standing, progress toward the degree, teaching excellence and related professional development, if applicable, and the applicant's promise of and/or present achievement in research.
- In the case of GSA positions, specific hiring criteria are identified at the time of posting.

M.A. students who are awarded GTA or GSA funding are limited to two years of support for that degree, depending on good academic standing and excellence in teaching or service, as relevant to the appointment.

M.A. students who are awarded a Graduate Teaching Assistantship are required to participate in all orientation activities and take ENG 7850 Pedagogical Practicum I in their first semester. M.A. students are invited but not required to take ENG 7860 Pedagogical Practicum II in the second semester of their second year of studies.

Summer Teaching

Graduate Teaching Assistantships appointed during the Spring/Summer term are recommended by the department's Scheduling Committee (consisting of the Chair, Associate Chair, Director of Composition and the Director of Graduate Studies) and the Academic Services Officer working with the Scheduling Committee and are approved by the Chairperson of the Department. Current GTAs and GSAs may apply to teach summer courses in the department of English via a GTA appointment. Applications for summer teaching are typically due April 15 for positions beginning the following Spring/Summer term; notifications are made on a rolling basis between the time of application and the start of the semester. In the case of hiring for summer teaching, hiring criteria will be identified at the time of posting.

Nondiscrimination statement (*Article X of the Collective Bargaining Agreement between WSU and the Graduate Employees Organizing Committee-American Federation of Teachers*): Wayne State University and the GEOC recognize an obligation and reaffirm their commitment to achieve equal employment opportunity, non-discrimination, and non-harassment within the University. Accordingly, it is agreed that, consistent with University policies, the University and members of the bargaining unit shall not discriminate or harass on the basis of race,

color, veteran status, height, weight, ethnicity, religion, creed, political affiliation, political beliefs, membership in any social or political organization, national origin, ancestry, marital or parental status, age, gender, gender identity or expression, pregnancy, sexual orientation, disability, or HIV status, of those capable of performing their professional duties.

Satisfactory Academic Progress

Students maintain satisfactory academic progress through satisfying enrollment requirements (part-time or full-time enrollment), meeting distribution requirements (five -7000-level courses throughout the degree program), completing a capstone project (thesis, essay, or portfolio), and maintaining at least a 3.0 GPA (overall and each semester).

Grade Appeals

Students may appeal final grades in coursework (but not individual assignment grades) according to procedures published by the College of Liberal Arts and Sciences. Students should first seek to settle grade disputes informally with the instructor. If this does not result in a satisfactory conclusion, a formal grade appeal may be filed within 30 days of the time the student has or should have received a final grade. Consult the [College of Liberal Arts and Sciences Grade Appeal Procedure](#) for more information.

Other Appeals

Students may appeal program decisions by first discussing the matter with the DGS within 30 days of the DGS's notification of the decision under discussion. If the matter is not satisfactorily resolved for the student, the next step is petitioning the Graduate Committee in writing within 30 days of the conference with the DGS. If the matter arises during the Spring/Summer semester, the Graduate Committee will consider it during the first meeting in the Fall semester. If the student wishes to appeal the decision of the Graduate Committee, he or she may contact the Department Chairperson within 10 days of the Graduate Committee's written notification. Should the matter not be resolved by the Chairperson, the student may follow procedures for appeal as outlined by the College of Liberal Arts and Sciences, the University Bulletin, and by the Graduate School.

Exceptions

A student who wishes to request an exception to any of the M.A. program requirements should file a written, detailed petition with the Director of Graduate Studies. If the DGS approves the petition, they will forward it, along with their recommendation, to the Graduate Committee and the Department Chair for consideration. If approved by the department, and the exception is for a university requirement, the petition will be forwarded to the Graduate School. All exceptions must ultimately be approved by the Graduate School. Appeals of decisions regarding exceptions follow the same process; appeals of Graduate School decisions may be presented to the Provost.

Time Limitation

Students have a six-year time limit to complete all requirements for the M.A. degree. The six-year period begins with the end of the semester during which the student was admitted and was completing work toward meeting the requirements for the degree. In order to request a time extension, a student may petition the DGS, and if approved, it is reviewed by the College of Liberal Arts and Sciences.

Leaves of Absence

Students requesting a leave of absence from the M.A. program for any reason should be in touch directly with the Director of Graduate Studies and submit their request in writing. Requests for a leave of absence for more than one semester will be reviewed by both the Director of Graduate Studies and the Department Chair and are subject to approval from the Graduate School.

Leaves of absence, when granted, do not pause the six-year time limitation of the M.A. degree.

For specific information and requirements for maternal leaves of absence for GTAs and GSAs, consult the *Collective Bargaining Agreement between WSU and the Graduate Employees Organizing Committee-American Federation of Teachers*.

University Requirements

In addition to following the departmental requirements for the M.A. degree, all students must also abide by the following university-level requirements.

Residency: The University requires students to take at least 24 credit hours in residence (i.e., course work) at Wayne. Up to 8 hours may be transferred from graduate programs at other accredited institutions as long as those hours have not already counted towards an earned graduate degree. To have credits transferred, a petition must be filed with the Director of Graduate Studies; credits may be transferred only for courses with a grade of “B” or better.

Directed Study Credits: No more than eight credits of Directed Study courses may be counted toward the minimum credits requirement for the M.A. degree.

Time Limit: The work toward the M.A. degree must be completed within six calendar years from the end of the first semester of course work. While extensions are possible, they are not automatic. ***(NOTE: Students are advised to consult the***

Graduate Bulletin for a complete description of the rules and regulations of the university.)

Continuation to the Ph.D. Program

Students wishing to continue for a Ph.D. in English should obtain a description of the Ph.D. requirements upon entering the M.A. program and select their course work in accordance with the requirements of the doctoral program insofar as that is possible. ***(NOTE: M.A. students wishing to continue to the Ph.D. should not take more than 8 hours beyond M.A. course requirements before admission to the Ph.D. program; students who take more than 8 hours risk losing the option of counting those credits toward Ph.D. requirements.)***

M.A. students wishing to apply for admission to the doctoral program will apply through [the Graduate School admissions portal](#). They must supply the same documents and adhere to the same schedule as do other applicants to the Ph.D. program. That is, the student needs to submit a new statement of purpose, two letters from English Department faculty members with whom the student has worked, a current writing sample, and updated transcripts. Applications for the Ph.D. program are due by January 15th for entry in the fall semester.

Admission to the Ph.D. program is determined by academic performance and promise. If an MA student is accepted into the Ph.D. program, they will be required to submit a [Change of Status form](#).

Appendix A: Sample Forms

Sample Plan of Work – Plan A (Thesis)



PLAN OF WORK & PETITION FOR CANDIDACY | ENGLISH MA | PLAN A

College of Liberal Arts and Sciences, 4841 Cass Avenue, 2155 Old Main, Detroit, MI 48202 | Phone: 313.577.2515 |

Name _____ Student ID # _____

E-mail _____ Telephone _____

Address _____

Admitted (Term/Year) _____ Degree Completed (Term/Year) _____
 (*within 6 yrs of start) _____ Emphasis Creative Writing

(MUST declare emphasis)

| Dept. & No. | Term/Year | Course Title | Credits | Grade |
|---------------|-----------|---|---------|-------|
| ENG 7023 | F2016 | Studies in Victorian Literature and Culture | 3 | |
| ENG 5880 | F2016 | Fiction Writing Workshop | 3 | |
| ENG 5480 | F2016 | Topics in African American Literature | 3 | |
| ENG 7033 | W2017 | Postmodernism and Postmodernity | 3 | |
| ENG 6800 | W2017 | Advanced Creative Writing | 3 | |
| ENG 5870 | W2017 | Poetry Writing Workshop | 3 | |
| ENG 7032 | F2017 | Modernism and Modernity | 3 | |
| ENG 7800 | F2017 | Seminar in Creative Writing | 3 | |
| ENG 5520 | F2017 | Irish Literature | 3 | |
| ENG 8999 | W2018 | Master's Thesis and Direction | 6 | |
| | | | | |
| | | | | |
| TOTALS | | | 33 | |

(Overall program must total at least 33 credits) **PROGRAM TOTAL** 33

Thesis Approved by: _____ Date _____

Student Signature _____ Date _____

By the authority of the Committee on Graduate Studies in English, I hereby give the approval of the Department of English to the above plan of study, and I recommend that the applicant be admitted to candidacy for the degree of M.A. with a major in English.

Advisor _____ Date _____

Candidacy Granted by CLAS Graduate Office _____ Date _____

Checked by: _____ Date _____

A

Sample Plan of Work – Plan B (Essay)



**PLAN OF WORK & PETITION FOR CANDIDACY |
ENGLISH MA | PLAN B**

College of Liberal Arts and Sciences, 4841 Cass Avenue, 2155 Old Main, Detroit, MI 48202 | Phone: 313.577.2515 |

Name _____ Student ID # _____

E-mail _____ Telephone _____

Address _____

Admitted (Term/Year) _____ Degree Completed (Term/Year) _____ Emphasis _____
(*within 6 yrs of start) (MUST declare emphasis)

| Dept. & No. | Term/Year | Course Title | Credits | Grade |
|---------------|-----------|---|-----------|-------|
| ENG 7015 | F2015 | Studies in Shakespeare | 3 | |
| ENG 5795 | F2015 | Topics in Rhetoric and Writing | 3 | |
| ENG 7014 | W2016 | 17 th C. Literary and Cultural Studies | 3 | |
| ENG 5090 | W2016 | Topics in Literary and Cultural Studies | 3 | |
| ENG 5035 | S/S2016 | Topics in Gender and Sexuality | 3 | |
| ENG 7043 | F 2016 | 20 th C. American Literature and Culture | 3 | |
| ENG 6001 | F 2016 | Pedagogical Practicum I | 3 | |
| ENG 5795 | F 2016 | Topics in Rhetoric and Writing | 3 | |
| ENG 6004 | W 2017 | Pedagogical Practicum II | 3 | |
| ENG 7012 | W 2017 | 16 th C. Literature | 3 | |
| ENF 7999 | W 2017 | Master's Essay Direction | 3 | |
| TOTALS | | | 33 | |

(Overall program must total at least 33 credits) **PROGRAM TOTAL** 33

Essay Approved by: _____ Date _____

Language _____

Student Signature _____ Date _____

By the authority of the Committee on Graduate Studies in English, I hereby give the approval of the Department of English to the above plan of study, and I recommend that the applicant be admitted to candidacy for the degree of M.A. with a major in English.

Advisor _____ Date _____

Candidacy Granted by CLAS Graduate Office _____ Date _____

Checked by: _____ Date _____

B

Sample Plan of Work – Plan C (Portfolio)



**PLAN OF WORK & PETITION FOR CANDIDACY |
ENGLISH MA | PLAN C**

College of Liberal Arts and Sciences, 4841 Cass Avenue, 2155 Old Main, Detroit, MI 48202 | Phone: 313.577.2515 |

Name _____ Student ID # _____

E-mail _____ Telephone _____

Address _____

Admitted (Term/Year) F 15 Degree Completed (Term/Year) _____ (*within 6 yrs of start) Emphasis Rhetoric and Composition
(MUST declare emphasis)

| Dept. & No. | Term/Year | Course Title | Credits | Grade |
|---------------|-----------|--|-----------|-------|
| LIS 6080 | F2014 | Information Technology | 3 | |
| LIS 6120 | W2015 | Access to Information | 3 | |
| ENG 7004 | F2015 | Theoretical Issues in Cultural Studies | 3 | |
| ENG 6800 | F2015 | Advanced Creative Writing | 3 | |
| ENG 5480 | W2016 | Topics in African American Literature | 3 | |
| ENG 7800 | W2016 | Seminar in Creative Writing | 3 | |
| ENG 7990 | S/S 2016 | Directed Study in English | 3 | |
| ENG 7035 | F 2016 | Cyberculture | 3 | |
| ENG 7065 | F 2016 | Writing Technologies | 3 | |
| ENG 5830 | W 2017 | Introduction to Technical and Professional Writing | 3 | |
| ENG 7064 | W 2017 | The Teaching of Writing | 3 | |
| TOTALS | | | 33 | |

(Overall program must total at least 33 credits) **PROGRAM TOTAL**

| |
|----|
| 33 |
|----|

Portfolio Approved by: _____ Date _____

Student Signature _____ Date _____

By the authority of the Committee on Graduate Studies in English, I hereby give the approval of the Department of English to the above plan of study, and I recommend that the applicant be admitted to candidacy for the degree of M.A. with a major in English.

Advisor _____ Date _____

Candidacy Granted by CLAS Graduate Office _____ Date _____

Checked by: _____ Date _____

C

Sample Petition for the Language Requirement

Wayne State University, Department of English -- Petition for the Language Requirement

Name _____ Date: _____

Program: Ph.D. M.A. Plan B

Academic Adviser (Faculty Adviser or DGS) Chera Kee

Proposed plan for fulfilling the language requirement, including how it will be demonstrated (through an examination or through coursework), a timeline for completing the requirement, and the relationship of the language proficiency to the student's academic project (s) or career goals:
This requirement was fulfilled by taking the Arabic Translation exam in F2021.

If the student is applying for a waiver of the Language Requirement, provide a brief rationale:
My essay research (American film) does not require proficiency in a foreign language.



Is this a revision? Yes No / Previous petition date: _____

Student signature and date

Determination of the Academic Adviser or DGS regarding the Language Requirement:

Academic adviser signature and date

Director of Graduate Studies signature and date

Please turn this form in to the DGS at the time the Plan of Work is completed -- in the semester of 40 credit hours for Ph.D. students (including transfer credits) or 10 credit hours for M.A. Plan B students. A copy of these approvals will be kept in the student's file and a copy of the approved petition along with the result will be returned to the student.

Appendix B: Program Learning Outcomes for the M.A. Program in English

Plan A – M.A. Creative Writing Thesis

Students will be able to:

1. Demonstrate broad knowledge of the objects of study and disciplinary constructions of their field in English Studies.
2. Conduct scholarly and creative work in an ethical manner, consistent with professional standards in their field in English studies.
3. Create an original work or an original body of work of aesthetic value, assessable by a M.A. Thesis.

Plan B – M.A. Essay

Students will be able to:

1. Demonstrate broad knowledge of the objects of study and disciplinary constructions of their field in English Studies.
2. Conduct scholarly work in an ethical manner, consistent with professional standards in their field in English studies.
3. Create scholarly works that demonstrate fluency in the critical analysis of and argumentation about literature, media, culture, and/or rhetoric & composition, assessable by the M.A. Essay.

Plan C – M.A. Portfolio

Students will be able to:

4. Demonstrate broad knowledge of the objects of study and disciplinary constructions of their field in English Studies.
5. Conduct scholarly and creative work in an ethical manner, consistent with professional standards in their field in English studies.

6. Create scholarly works that demonstrate fluency in the critical analysis of and argumentation about literature, media, culture, and/or rhetoric & composition, assessable by a Portfolio and reflective statement.

Appendix C: Graduate Course Learning Outcomes

For those courses that are offered for undergraduate and graduate credit, these outcomes are in addition to the departmental undergraduate course learning outcomes:

For 5000-level courses (excluding creative writing) the graduate learning outcomes include the undergraduate outcomes plus:

- Write arguments that are coherent, organized, and consistent.
- Engage in scholarly conversations in the field as part of advanced research.
- Relate course knowledge to issues within English Studies.
- Successfully apply appropriate field-specific and interdisciplinary methodologies to the course topic.

For 5000-level creative writing courses the graduate learning outcomes include the undergraduate outcomes plus:

- Create original work that is situated in and exhibits awareness of relevant contemporary and historical creative work.
- Apply appropriate field-specific and interdisciplinary methodologies to the course topic.

ENG 6800 – Advanced Creative Writing

- Analyze exemplary works in order to recognize, evaluate, imitate, and experiment with the stylistic and formal choices their authors made.
- Compose original work that exhibits a grasp of the contemporary and historical writings in the field.
- Revise and edit early drafts in response to criticism
- Create a portfolio of writing that includes an artist's statement, critical reflection, and/or strategies for publication.

For courses offered for Graduate credit only, students completing these courses will be able to:

ENG 7840 and other pedagogical practica:

- Produce pedagogical materials that reflect accepted practices in the field.
- Locate, evaluate, and integrate teaching practices in the context of relevant contemporary and historical scholarship.

ENG 7001 - 7007:

- Write arguments that are coherent, organized, consistent, and of sustained length.
- Demonstrate knowledge of foundational theoretical and critical texts.
- Historicize and contextualize foundational theoretical and critical texts.
- Employ critical methodologies appropriate both to the practice of theorizing and to their disciplines.

ENG 7011 - 7066 & 7840

- Write arguments that are coherent, organized, consistent, and of sustained length.
- Demonstrate analytical and critical knowledge of a representative variety of primary and secondary texts.
- Successfully apply theoretical approaches within scholarship in the field.
- Identify and enter into ongoing critical conversations in the field.

For ENG 7800

- Analyze exemplary works in order to recognize, evaluate, imitate, and experiment with the stylistic and formal choices their authors made.
- Compose original work that exhibits a grasp of the contemporary and historical writings in the field.
- Create a portfolio of writing that includes an artist's statement, critical reflection, and/or strategies for publication.

ENG 7990 - Directed Study in English

- Write arguments that are coherent, organized, consistent, and of sustained length.
- Engage in scholarly conversations in the field through the production of advanced research.
- Relate course knowledge to issues within English Studies.
- Apply appropriate field-specific and interdisciplinary methodologies to the course topic.

8000-level courses:

- Write original arguments that are coherent, organized, consistent, and of sustained length.
- Demonstrate analytical and critical knowledge of relevant primary and secondary texts.
- Locate and contextualize a research topic within a broader field.
- Apply key methods for advanced research in the field.
- Participate as a scholar within ongoing critical conversations in the field.

Appendix D: Sample Timelines

What might your trajectory through the MA program look like?*

For a part-time student in the Creative Writing concentration (Plan A):

| | Fall | Winter | Notes |
|-------------------|----------------------|----------------------|---|
| Year one | ENG 6800 | ENG 5860 | ENG 6800 counts as a 7000-level course and it is repeatable up to four times. |
| Year two | ENG 6800 ENG 5880 | ENG 7800 | The student would need to file their Plan of Work in the Fall semester of this year (when they will have taken 10+ credits). |
| Year three | ENG 7840 | ENG 5870 ENG 7053 | The student has completed their fifth 7000-level course by the Winter semester. By the end of this semester, the student should have found an MA thesis director and second reader. |
| Year four | ENG 6006 ENG 8999 | ENG 8999 | The student has elected to take ENG 8999 over two semesters at 3 credit hours per semester. The student will graduate at the end of the Winter semester. |

For a full-time MA student with a GTA-ship doing Plan B:

| | Fall | Winter | Notes |
|-----------------|--|--|---|
| Year one | ENG 7850 (required for new GTAs) ENG 7015 ENG 5680 *teaching one course this semester | ENG 7003 ENG 5690 ENG 7056 * teaching two courses this semester | The student will need to file their plan of work during the Winter semester (when they will have taken 10+ credits). |
| Year two | ENG 7007 ENG 6003 ENG 5830 *teaching two courses this semester | ENG 7860 (recommended for GTAs) ENG 5695 ENG 7999 * teaching one course this semester | The student will complete their fifth 7000-level course during the Fall semester. During the Fall semester, the student should be trying to find an MA essay director and second reader. The student will graduate at the end of the Winter semester. |

For a part-time MA student doing Plan C:

| | Fall | Winter | Notes |
|-------------------|--------------------------------------|----------------------|---|
| Year one | ENG 5795 | ENG 6800 ENG 6005 | |
| Year two | ENG 7003 | ENG 7007 | The student should file their Plan of Work during the Fall semester (when they will have taken 10+ credits). |
| Year three | ENG 7014 | ENG 7820 ENG 7064 | The student has taken at least five 7000-level courses by the Winter semester. |
| Year four | ENG 7063 | ENG 5010 ENG 5020 | |
| Year five | ENG 5790 Work on MA Portfolio | | The student should notify the DGS that they will turn in a portfolio during the Fall semester. The portfolio will be due four weeks before the end of the semester. The student will graduate at the end of the Fall semester. |

For a full-time student who is part of the AGRADE program doing Plan B:

| | Fall | Winter | Notes |
|-----------------|----------------------------------|----------------------------------|--|
| Year one | ENG 7024 ENG 7053 ENG 5490 | ENG 5480 ENG 7015 ENG 7999 | <p>AGRADE students enter the MA program with up to 15 credit hours earned during their BA. In this scenario, we will assume that the student is bringing in 15 credits, including credits from one eligible 7000-level course, so they will have their five required 7000-level courses by the end of the Winter Semester.</p> <p>The student will have created an AGRADE Plan of Work prior to entering the MA program, but they will need to create a new Plan of Work upon officially entering the MA program (during the Fall semester).</p> <p>During the Fall semester, the student should be trying to find an MA essay director and second reader.</p> |

*These tables are intended for informational purposes only. Students will move through the M.A. program in various ways, taking various amounts of time as their needs dictate.

Appendix E: Rough Calendar for Graduate Students in English

Entries in **brown** represent events/activities related to the **Spring/Summer semesters**.

Entries in **blue** represent events/activities related to the **Fall semester**.

Entries in **green** represent events/activities related to the **Winter semester**.

| August | September | October | November |
|--|---|--|---|
| <p>Final Graduate School paperwork due for dissertations (Aug. graduation).</p> <p>Final paperwork for MA degree filed (Aug. graduation).</p> <p>GTAs and GSAs should start preparing for their work duties for the Fall semester.</p> <p>Classes Start.</p> <p>New PhD students should take GS0900.</p> <p>If you are planning to take your QEs, hold the Prospectus meeting, or defend your dissertation this semester (Fall), you should reach out to the Program Specialist to put it on the calendar as soon as possible.</p> <p>Graduate Student orientation will be at the end of August or</p> | <p>Labor Day—no classes</p> <p>Announcement of graduate travel funding applications (Fall).</p> <p>Graduate students self-nominate for positions on Department committees.</p> <p>Fall Department assembly.</p> <p>If you are a graduating student or a student taking 5990, 7990, 7999, 8999, or 9XXX, you should check in with the DGS early in the semester.</p> <p>Sometime between April 1 and Oct. 1 all continuing Ph.D. students must fill out an Annual Review/Individual Development Plan Form.</p> | <p>Degree applications due for December graduation.</p> <p>Last day to defend for December graduation.</p> <p>Fall graduate travel funding awarded.</p> <p>Students who will need a Time Extension filed (timing out in December) should talk to the DGS before November.</p> <p>Late October or early November, registration begins for the Winter semester.</p> | <p>Final Graduate School paperwork due for dissertations (Dec. graduation).</p> <p>Election day—No Classes</p> <p>Announcement of application for additional funding (due Jan. 15)</p> <p>Thanksgiving holiday—no classes</p> <p>MA students: Plan C portfolios are due four weeks prior to the final day of the semester.</p> <p>Last day to request a course withdrawal (Fall).</p> |

| | | | |
|---|--|---|--|
| the beginning of September. | | | |
| <p style="text-align: center;">December</p> <p>Final paperwork for MA degree filed (Dec. graduation).</p> <p>Classes end/finals.</p> <p>December graduation ceremony.</p> <p>Have you registered for Winter classes yet? Do you need overrides?</p> <p>Winter holidays—no classes (late December into early January).</p> | <p style="text-align: center;">January</p> <p>Jan. 15: Applications for additional/continuing funding due.</p> <p>MLK Jr. Day—no classes</p> <p>Announcement of graduate travel funding applications (Winter).</p> <p>If you are a graduating student or a student taking 5990, 7990, 7999, 8999, or 9XXX, you should check in with the DGS early in the semester.</p> <p>If you are planning to take your QEs, hold the Prospectus meeting, or defend your dissertation this semester (Winter), you should reach out to the Program Specialist to put it on the calendar as soon as possible.</p> | <p style="text-align: center;">February</p> <p>Degree applications due for May graduation.</p> <p>Graduate travel funding awarded.</p> <p>Grad School summer dissertation award applications due.</p> <p>Applications for summer teaching will be due during the Winter semester.</p> <p>Registration begins for the S/S semesters.</p> | <p style="text-align: center;">March</p> <p>FAFSA due March 1st (needed for funding and scholarships/fellowships).</p> <p>Most scholarships and awards applications due March 1st.</p> <p>Spring Break—no classes</p> <p>Registration begins for the Fall semester.</p> <p>Last day to defend for May graduation.</p> <p>Students who will need a Time Extension filed (timing out in May) should talk to the DGS before April.</p> <p>Last day to request a course withdrawal (Winter).</p> |
| <p style="text-align: center;">April</p> <p>Final Graduate School paperwork</p> | <p style="text-align: center;">May</p> | <p style="text-align: center;">June</p> | <p style="text-align: center;">July</p> <p>4th of July—no classes</p> |

| | | | |
|---|--|--|--|
| <p>due for dissertations (May graduation).</p> <p>Department Assembly.</p> <p>Either late April or early May, classes end/finals.</p> <p>MA students: Plan C portfolios are due four weeks prior to the final day of the semester.</p> <p>Sometime between April 1 and Oct. 1 all continuing Ph.D. students must fill out an Annual Review/Individual Development Plan Form.</p> | <p>Final paperwork for MA degree filed (May graduation).</p> <p>May graduation ceremony.</p> <p>If you are planning to take your QEs, hold the Prospectus meeting, or defend your dissertation this semester (Spring/Summer), you should reach out to the Program Specialist to put it on the calendar as soon as possible. You should also make sure that your committee members can commit over the summer.</p> <p>Memorial Day—no classes</p> | <p>Degree applications due for August graduation.</p> <p>Juneteenth—no classes</p> | <p>Have you registered for Fall classes yet? Do you need overrides?</p> <p>Last day to defend for August graduation.</p> <p>MA students: Plan C portfolios are due four weeks prior to the final day of the semester.</p> |
|---|--|--|--|

Notes:

Many dates vary year to year, so events and deadlines have been placed in the approximate month they are happening. It is a student's responsibility to verify when events will happen and when applications and paperwork are due.

Remember that all international students, GTAs, and GSAs need to be enrolled full-time (8 credits) during the Fall and Winter semesters. Full-time enrollment may also be a stipulation of some fellowships/scholarships. These students should be especially mindful of registering BEFORE CLASSES START. Failure to do so may cause problems with visas and funding and may cause the incursion of fees.

The Plan of Work should be filled out in the semester a MA student accumulates 10 credits.