

FINAL REPORT – CERTIFYING FULFILLMENT OF MASTER’S DEGREE REQUIREMENTS – WITH RECOMMENDATION

PROCEDURE – In departments which do not require the final master’s examination, and after the candidate’s Plan A (thesis), Plan B (essay), or Plan C has been approved, the advisor fills out one copy of this form and certifies the fulfillment of degree requirements by the candidate, provided he/she has “A” grades offsetting any hours of “C”, and there are no credits more than six years old.
 The advisor fills out the first part of the form, attaches a copy of the student’s cumulative record and transmits both records to the chairman of the departmental committee on graduate study. The departmental committee functions as a final master’s examining committee by verifying and signing this form and forwards it to the Liberal Arts and Sciences Graduate Office, 2155 Old Main.

ADVISOR’S RECOMMENDATION

Date _____

Candidate _____ ID# _____

Degree to be Conferred: (Master of) _____ Major _____

Advisor _____

Course Number and Title of Seminar _____

Plan Followed: () Thesis () Essay () Other (specify) _____

Record No.	Hours	Minor-	Total hours	Course Numbers
Completed in:	Major _____	Cognate _____	in Program _____	In Core _____

Specify Course Numbers
NOT Used for Degree being awarded: _____

Title of Thesis or Essay _____

Ways in which the candidate is outstanding: (As a person, scholastically, experience, recognitions, etc.)

Signed _____, Adviser

Date _____

GRADUATE COMMITTEE’S RECOMMENDATION

The Graduate Committee in _____ has verified the fulfillment of all degree requirements by this candidate and on the basis of the unity, continuity and quality of the student’s work, his seminar, scholarship and his thesis or essay it () recommends () does not recommend him for the degree.

Signed _____ Departmental Graduate Director

Comments or Recommendations

_____	_____
_____	_____
_____	_____