CLAS Grade Appeal Process

Informal grade appeal

Instructor allegedly makes grade error → Student has discussion with instructor → Student satisfied with response → Grade is final

Student not satisfied with response → Submit within 30 days of final grade

Formal grade appeal

Formal appeal can only be made on grounds of (a) use of non-academic criteria in grading, (b) sexual harassment or assault and (c) evaluation of material not directly related to course.

Submit written appeal to instructor → Instructor revises grade → Student satisfied with response → Grade is final

Instructor declines to revise grade → Student not satisfied with response → Within 10 days of receipt

WAYNE STATE UNIVERSITY
College of Liberal Arts and Sciences
Submit written appeal to chair

Chair determines grade was unfair. Instructor revises grade → Student satisfied with response → Grade is final
Chair determines grade was fair. Notifies appeal denied

Within 10 days of receipt

Submit written appeal to dean

Dean determines grade was unfair. Instructor revises grade → Student satisfied with response → Grade is final
Dean determines grade was fair. Notifies appeal denied

Within 10 days of receipt

Submit written appeal to provost

Provost determines grade was fair → Grade is final
Provost determines grade was unfair. Instructor revises grade

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