



DEPARTMENT OF COMMUNICATION
SCIENCES AND DISORDERS

Post Bachelor Handbook

College of Liberal Arts and Sciences

Wayne State University

**Revised:
August 2013**

COMMUNICATION SCIENCES AND DISORDERS

We hope this handbook will be useful to new students. It provides the essential framework for the post bachelor student in Communication Sciences and Disorders (CSD). The faculty is eager to work with each student to develop an educational plan satisfying the student's personal needs as well as department, university and professional requirements.

The Department of Communication Sciences and Disorders is in the College of Liberal Arts and Sciences (CLAS), and is located on the 2nd floor of the Rackham Memorial Building. The chairperson is Dr. Jean Andruski, Ph.D.

Degree Programs

CSD offers bachelor's, master's, and doctoral degrees. The bachelor's degree is a pre professional degree for individuals who wish to obtain a graduate degree in either Audiology OR Speech-Language Pathology. A master's degree in speech-language pathology is required for clinical certification by the American Speech-Language-Hearing Association (ASHA). A doctoral degree is required for certification in Audiology. The post bachelor program is a non-degree program. CSD is accredited by the Council of Academic Affairs (CAA) Board of ASHA. This means that the department meets the academic and clinical requirements for ASHA certification.

Teaching certification is no longer required by the State of Michigan for speech-language pathologists working in public schools. This change in state law has been in effect for a number of years. Most area school districts hire speech-language pathologists without teacher certification. There has been a significant reduction in the number of CSD majors pursuing teacher certification due to the change in the State of Michigan Law. The B.S. in Education degree with a major in Speech-Language Pathology was eliminated.

Information regarding graduate degree programs may be obtained through the main department office, room 207 Rackham Memorial Building or by calling (313) 577-3339. The department website (<http://www.clas.wayne.edu/csd/>) also contains information for prospective and current students.

General Information

Class Schedules and Registering for Courses

Classes are scheduled for fall, winter and spring/summer semesters and can be referenced through the University website. Audiology courses will be listed under "AUD" and speech-language pathology courses under "SLP." Changes in course times, rooms, instructors etc. will be posted on the University website. You may register by web or phone, but website registration is recommended. The university will issue a "Personal Identification Number" (PIN) which is needed for either type of registration. You will also need to know your WSU AccessID and password to use the web. If you need help with your AccessID-password, contact the Computing and Information Technology (CIT) Help Desk at (313) 577-4778 or email helpdesk@wayne.edu. Prepare to register on the web at <http://www.classschedule.wayne.edu> and then register through the campus pipeline at: <http://pipeline.wayne.edu>. Students registering by phone should call (313) 577-EASY (3279). Your access ID and initial password will be printed on your OneCard. You should first login to the WSU Pipeline to activate your account **before** attempting to contact the Help Desk—this will save you time!

Some courses may have enrollment limits. Enrollment limits are in place for SLP 5080 (Phonetics). Occasionally, you may encounter "closed" sections due to over enrollment. If you experience a problem registering for a course in the Communication Sciences and Disorders Program, please contact your post bachelor advisor. "Holds" are released by the department that placed the hold and you need to contact that department directly. For example, a financial hold cannot be released by the CSD Department.

Most courses range in size from 50-80 students per course, although higher and lower enrollments occur occasionally. Please be aware that most CSD courses are single section courses. Coursework in the post bachelor program may be initiated in the Fall, Winter or Spring/Summer Semesters, although specific course offerings vary by semester. Courses are offered at WSU's main campus as well as the Macomb Educational Center (MEDC).

Post bachelor students should contact the post bachelor advisor. The post bachelor advisor for all CSD students is Mrs. Kimberly Stewart (203.3 Rackham Memorial Building). The post bachelor advisor may be contacted for individual advising only after attendance in a post bachelor orientation session. Advising appointments may be scheduled by calling (313)577-3339 or

via email (at6323@wayne.edu). Individual appointments are available most weeks of the semester during the Fall, Winter and Spring/Summer semesters. It is recommended that you obtain advising at least once during your post bachelor program. **You should begin planning for graduate school enrollment as soon as you begin your post bachelor coursework.**

Record Keeping

Students should keep copies of all University, Department, observation and ASHA Certification Forms. This is especially true of forms you will need for your application for the Certificate of Clinical Competence (CCC). You will apply for the CCC AFTER you have completed your graduate degree in either audiology or speech-language pathology. Records of both Observation Hours and Clinical Clock Hours are necessary for the ASHA CCC.

Grading Practices

Beginning Fall 2013, the CSD department will require post bachelor students to obtain permission to register for courses in the advanced curriculum (AUD 5420, SLP 5120, SLP 5310, SLP 6460, SLP 6480, and SLP 5360). All CSD students will be required to have an overall undergraduate GPA of 2.75 or higher and maintain a 3.0 GPA in the major coursework (ie. the prerequisites for graduate coursework). If at any time a student's GPA falls below these minimum requirements, students will **not** be allowed to register for further courses in the program. This may mean a student will not be able to complete the CSD post bachelor program if these requirements are not met. It is imperative that students stay up to date with departmental advising to remain informed and aware of their progress in the program.

Students may view their Transcripts and Final Grades via the Campus Pipeline: <http://pipeline.wayne.edu>. Grading is based on a 4.0 scale with "+/-" grading for final grades. Grades of Incomplete, "I" must be completed within one academic year or the "I" grade will convert to the grade of "F" (failure). **Students may not repeat a course more than once.**

The office staff may return papers, exams etc. to students when requested to do so by individual faculty members. Not all faculty members return examinations to students outside of class time, and this is particularly true of final examinations. Please speak with course instructors individually if you have questions on this policy.

Where final grades influence graduate standing, and/or permission to enroll for courses the following semester, please see the post bachelor advisor, Mrs. Stewart. All grading practices conform to University policies.

Clinical Coursework

Undergraduate and post bachelor students are required to complete SLP 5310 (Clinical Methods in Speech-Language Pathology). This course is writing intensive and focuses primarily on the application of the clinical process using a case-based teaching model. Students will acquire **some** observation hours as part of this course. A total of 25 hours of observation time is required for ASHA certification. Students complete these observations via on and off site observations as well as through video tape observations. Students enrolled in SLP 5310 will obtain their observation log on the first day of class each semester. This will be used to document observation hours obtained in SLP 5310. Students are encouraged to modify the form for off site observations. Be sure to include the certified speech-language pathologist's name/signature and ASHA number. It is the responsibility of the student to maintain and keep observation hours. Extensive on and off site clinical experiences are obtained at the graduate level by both audiology and speech-language pathology students.

Facilities

CSD facilities include academic offices, the Wayne State University Speech and Language Center, numerous research laboratories, a technology resource center (TRC), and specialized audiology training laboratories. All clinical and laboratory space is now housed in the Rackham Memorial Building with the exception of one audiology laboratory located on the Medical School Campus. Rackham research labs include an Infant and Adult Speech Acoustics laboratory, an Aphasia and Neurocognitive Disorders laboratory, an Auditory Prosthesis laboratory, a Hearing Science laboratory, and a Stuttering Research laboratory. The Speech-Language Center is located on the 1st floor of the Rackham building and is the location for the undergraduate clinical practicum (SLP 5360). The main office for the department is in room 207 Rackham Memorial Building. Faculty offices are located in the Rackham Memorial Building and the Lande Building. Classes are taught at the main campus and most classes are held in Old Main, State Hall, or Science Hall. Classes are also offered at the Wayne State University Macomb Educational Center on the center campus of Macomb Community College.

Academic Support Resources

The University provides support for students through the Academic Success Center (ASC). The ASC is located in the Adamany Undergraduate Library (Room 1600). The Center offers academic support and has been especially helpful for students

encountering writing difficulty. ASC staff also offer workshops for the Math Proficiency Exam and the Graduate Record Exam. If you are experiencing difficulty with coursework in CSD, you should speak directly with the course instructor. If academic problems persist during the post bachelor program, please consult with the post bachelor advisor, Mrs. Stewart, in regard to appropriate support services and academic planning.

Due Process

The Student Due Process procedure is outlined on pages 37-8 in the Undergraduate University Bulletin. The Student Due Process Policy outlines expected levels of conduct that relate to, but are not limited to academic dishonesty, disorderly behavior, damage of property, illegal drugs, etc. The University Judicial Officer monitors the disciplinary procedures involving discipline.

Academic Dishonesty

For policies on academic dishonesty, please refer to the Dean of Students website (<http://www.doso.wayne.edu>). A student conduct services link can be found on the Dean of Students website. Here you can access materials such as the student code of conduct, academic misbehavior flowchart, non-academic misbehavior flowchart, student code of conduct brochure and the role of the Ombudsperson. An academic integrity (plagiarism and cheating) link (<http://www.doso.wayne.edu/student-conduct/AcademicIntegrity.html>) can also be found on the Dean of Students website. This link helps a student define cheating as "...intentionally using or attempting to use, or intentionally providing or attempting to provide, unauthorized materials, information or assistance in any academic exercise." This link helps a student define plagiarism as "to take and use another's words or ideas as one's own." The Student Code of Conduct can be downloaded from (<http://dodo.wayne.edu/codeofconduct.pdf>). Definitions for academic misbehavior, cheating, plagiarism, etc. are also provided there (p. 2).

Student Disability Services

The University provides student disability services. Please refer to University policies stated in the 2007- 2011 Undergraduate Bulletin (p.46) and the 2006-2008 Graduate Bulletin (p. 53).

The office of Student Disability Services is located at 1600 David Adamany Undergraduate Library. The contact information is: Phone: (313) 577-1851; email: studentdisability@wayne.edu; website: www.studentdisability.wayne.edu

Post Bachelor Program Specific Information

The post bachelor program is a non-degree program for students holding a 4 year bachelor's degree, without background in communication sciences and disorders. This program is required for students hoping to pursue a Master's degree in speech-language pathology or a clinical doctorate (Au.D.) in audiology, as those are the entry level degree requirements.

Post bachelor students may begin the post bachelor coursework at the beginning of any semester. They may or may not be full-time depending on the sequence for that particular semester start. This coursework may take 1 year or more to complete.

Course Requirements

The following courses are required for the post bachelor program in Communication Sciences and Disorders: AUD 5400 and 5420, SLP 5300, 5080, 5090, 5320, 5120, 5310, 6460 and 6480. This is 10 courses (approximately 30 credits) and they are all required. Some of the courses have prerequisites. Please consult your course sequence and required coursework documents for more information. **Students must get permission from a course instructor to record lectures in any form.**

A statistics course (introductory course found in the **MATH** department) is also required for admission to the WSU Graduate programs in Speech-Language Pathology. Additional coursework for eventual clinical certification include the following: 1 Biological Science course (3 credits), 1 Physical Science course (3 credits), 1 Psychology course (3 credits) and 1 Social Science course (3 credits). Ideally, many of these courses have already been satisfied during your undergraduate career. Have your undergraduate transcript reviewed for these courses or equivalent courses. **These courses (except statistics) are not required for admission to the WSU graduate program in speech-language pathology or audiology, but rather for ASHA certification** subsequent to completion of a graduate program. It is **recommended** that the courses be completed prior to enrolling in a graduate program.

Tuition Rates

Post bachelor student tuition rates are the upper division undergraduate rate per credit hour (subject to change). Wayne State University has an Ohio/Ontario Good Neighbor Policy where "residents of Fulton, Lucas, Ottawa and Williams counties in Ohio,

or Ontario, Canada who enroll at Wayne State University in eligible academic programs will have the non-resident portion of tuition waived.”

International Students

International students with a 3 year degree should apply as undergraduate students. Full-time coursework is required. International students are required to have TB testing 30 days prior to beginning the program.

Financial Aid

Financial aid may be available to those who qualify. A FAFSA form must be completed and submitted to the financial aid department along with the Eligible Program Exception form and plan of work completed by the post bachelor advisor. You must be registered for coursework before submitting the Eligible Program Exception for to the post bachelor advisor. Return the form to room 207 to the attention of the post bachelor advisor (Mrs. Stewart). The form will be completed and then available in the main office for pick up. Include your email so you can be contacted upon completion.

Graduate School Information (Audiology or Speech-Language Pathology)

Expected Standards for Graduate School Admission

Students should have maintained a **minimum** of a “B” (3.0) average for their overall grade point during the undergraduate program. Entry to graduate programs has become increasingly competitive in recent years and students should be prepared to apply to a number of graduate programs.

Applying to Graduate School

Students will apply to either an audiology or a speech-language pathology program for graduate study for the corresponding professional degree. The fields of audiology and speech-language pathology diverge at the graduate level. Students interested in audiology will apply for the Au.D. program (Doctor of Audiology) which is a 4 year degree (including the Clinical Fellowship Year) and students interested in speech-language pathology will apply for the Master of Arts program in speech-language pathology which is a two year degree program. Students are definitely encouraged to apply to one of these programs at Wayne State University and most students should apply to at least 1-3 other programs to enhance their chances for admission and possible financial support of graduate study. Interested students should obtain graduate application packets from the schools/departments they plan to seek admission to. The CSD Department at WSU posts information pertaining to graduate school application procedures on the department website.

The Wayne State University graduate programs in Audiology and Speech-Language Pathology admit students **only** in the Fall semester. The admission requirements are: a minimum GPA of a 3.0, the Graduate Record Exam (general test only), three letters of recommendation, and a personal statement are required by the WSU programs. All graduate applications to CSD programs are completed online. The CSD Department at WSU offers at least one Graduate School Information Session during the Fall Semester. Please contact the Department for the specific date.

Beyond Graduate School

There are several final requirements for clinical certification beyond the graduate degree. The National Exam in Speech-Language Pathology and Audiology is required (i.e. PRAXIS exam). This is a standardized examination administered throughout the United States and is a requirement for the Certificate of Clinical Competence (CCC) in Audiology or Speech-Language Pathology. You will receive a “Certification Handbook” from the American Speech-Language Hearing Association at Wayne State University and this handbook will outline all necessary steps to earn the Certificate of Clinical Competence in either Audiology or Speech-Language Pathology. The graduate handbook for CSD outlines all these requirements in detail.

For audiology, the final year of your AuD program will entail a Clinical Fellowship Year (CFY) during which time you will be supervised by an audiologist who holds the CCC. The State of Michigan requires licensure for Audiologists to practice in the state.

For speech-language pathology, your first position after graduate school will entail a “Clinical Fellowship Year” (CFY) during which time you are supervised by a speech-language pathologist who holds the CCC. Licensure for the State of Michigan for Speech-Language Pathologists was implemented in 2011. All SLP’s in the State of Michigan must be licensed by December 2013.

Student Organizations

Undergraduate, post bachelor and graduate students are encouraged to join the Wayne State Student Speech-Language-Hearing Association (WSSLHA) which is affiliated with the National Student Speech-Language-Hearing Association (NSSLHA). NSSLHA is a division of the American Speech-Language Hearing Association (ASHA), which is the national organization that grants the CCC. Student members do receive discounts through ASHA. WSSLHA sponsors educational, social and service projects throughout the year.

The Michigan Speech Language Hearing Association (MSHA), based in East Lansing, Michigan is a state association for speech-language pathologists and audiologists. There is a reduced membership fee for student members. MSHA sponsors a March meeting offering continuing education to student and full members.

The American Speech-Language-Hearing Association (ASHA), based in Rockville, Maryland is the national governing body for audiologists and speech-language pathologists. ASHA is the agency that grants the Certificate of Clinical Competence (CCC). The CCC is the only national form of certification currently available for audiologists and speech-language pathologists. You may apply to be a student member of ASHA when you apply for WSSLHA membership. ASHA sponsors a national convention each November and students may attend at reduced fees.

Audiology students may also join the American Academy of Audiology (AAA). Please obtain information on this organization from one of the Audiology faculty.

Faculty, Staff and Office Information

Office: 207 Rackham Memorial Building
Telephone: (313) 577-3339
Website: www.clas.wayne.edu/csd/
Chairperson: Jean Andruski, Ph.D.
Graduate Officer: Margaret Greenwald, Ph.D.
Undergraduate Officer/Advisor: Tausha Beardsley, M.A.
Undergraduate Advisor: Aaron Hardy-Smith, M.A.
SLP Clinical Coordinator: Karen S. O'Leary, M.A.
Director of the Speech-Language Center: Karen S. O'Leary, M.A.
Audiology Clinical Supervisor: Kate Marchelletta, Au.D.
Office Staff: Andrea Phillips and Denise Walker

Professors:

Anthony Cacace, Ph.D., CCC
202.31 Rackham Memorial Bldg.

Associate Professors:

Jean Andruski, Ph.D.
206 Rackham Memorial Building

Margaret Greenwald, Ph.D., CCC
202.3 Rackham Memorial Building

Li Hsieh, Ph.D.
204.2 Rackham Memorial Building

Thomas Simpson, Ph.D., CCC
204.1 Rackham Memorial Building

Jinsheng Zhang, Ph.D.
254 Lande Building

Derek Daniels, Ph.D., CCC
202.2 Rackham Memorial Building

Assistant Professors:

Shelly Jo Kraft, Ph.D., CCC
203.4 Rackham Memorial Building

Clinical Instructors:

Karen O'Leary, M.A., CCC
102.3 Rackham Memorial Bldg

Tausha Beardsley, M.A., CCC
208.2 Rackham Memorial Bldg.

Maryellen Lienen, M.A., CCC
208.1 Rackham Memorial Bldg.

Aaron Hardy-Smith, M.A., CCC
203.5 Rackham Memorial Bldg.

Kimberly Stewart, M.A., CCC
203.3 Rackham Memorial Bldg.

Clinical Supervisors

Kristine V. Sbaschnig, M.A., CCC

Marty Koonter, M.A., CCC

Christine Waldus, M.A., CCC

Emmylou Garza-Prisby, M.A., CCC

Nancy Finnerty Moshier, M.A. CCC

Mary Schneider, M.A., CCC

Rachel Lott, M.A., CCC

Emily Tulikangas, M.A., CCC

Nancy Naperala, M.A., CCC

The supervisor's office is in room 101.1 Rackham Memorial Building