

# Anatomy and Physiology (BIO 2870) Laboratory Syllabus Fall 2019

Laboratory Instructors	e-Mail	Days	Time	Section
<b>Room 415 Labs</b>				<b>Room 415 Labs</b>
Emily Powell	ba7177@wayne.edu	M-W	8:30 - 10:20 am	12106-007
Mary Spaulding	ax0769@wayne.edu	M-W	10:30 am - 12:20 pm	12107-008
Mary Spaulding	ax0769@wayne.edu	M-W	12:30 - 2:20 pm	12108-009/17732-019
Nick Marowsky	ba5607@wayne.edu	M-W	2:30 - 4:20 pm	12109-010
Nick Marowsky	ba5607@wayne.edu	M-W	4:30-6:20pm	12110-011
Neha Rajput	gc0226@wayne.edu	T-Th	8:00 - 9:50 am	12101-002
Kelsey Marbach	eh5316@wayne.edu	T-Th	11:30 am - 1:20 pm	12102-003
Deniz Sifoglu	es6655@wayne.edu	T-Th	1:30 - 3:20 pm	12103-004
Sherika Gibson	ai6389@wayne.edu	T-Th	3:30 - 5:20pm	12104-005/12715-017
Sherika Gibson	ai6389@wayne.edu	T-Th	5:30 - 7:20pm	12105-006
<b>Room 314 Labs</b>				<b>Room 314 Labs</b>
Emily Powell	ba7177@wayne.edu	M-W	10:30 am - 12:20 pm	17731-018
Megan Niedzwiecki	fk7089@wayne.edu	T-Th	8:00 - 9:50 am	12712-014
Heather Khanna	ae5923@wayne.edu	T-Th	11:30 am - 1:20 pm	12713-015
Heather Khanna	ae5923@wayne.edu	T-Th	1:30 - 3:20 pm	12714-016

**Text:** Anatomy and Physiology, BIO 2870 Lab Manual

**Important Note:** Read each lab exercise before attending the lab, so that you understand the major points of each exercise & can operate the most efficiently in the lab time available.

## **Lab Policies:**

Students are not permitted in the laboratory room unless their laboratory instructor is present and has allowed them into the laboratory room.

For any issues pertaining to the lab or laboratory room, students must first contact their laboratory instructor, then the Lab Coordinator (Krystyn Purvis; [Krystyn@wayne.edu](mailto:Krystyn@wayne.edu)), and then the lecture instructor.

Any student not actively participating in the day's activities will not be allowed to remain in the lab under any circumstances. Disruptive behavior will not be tolerated in the lab. If a student is being disrespectful or disruptive in their actions, then he/she will first receive a verbal warning from his/her lab instructor. Should the disruptive behavior continue, he/she will be asked to leave the lab.

**Any student asked to leave the lab for any reason will lose one point from his/her final lab score.**

Electronic devices are permitted in lab provided that they are used for viewing course related material, and they are used with the device resting flat on the surface of the laboratory bench. Viewing of non-course related material while in the lab will result in loss of electronic privileges for the remainder of the semester.

**Taking pictures within the laboratory room with cameras, camera phones, or other electronic devices is prohibited!! This includes any notes or drawings that your laboratory instructor might provide on the chalkboards or whiteboards.**  
**Students found taking pictures will have 5 points deducted from their overall lab score per offense, and the pictures will have to be deleted.**

Electronic devices are not permitted on quizzes and practicals including Apple watches and ear buds. Having such a device out at your student bench during a quiz or practical exam will be considered cheating, and the student will be asked to leave the lab and will, at minimum, receive a zero for the quiz or practical.

**Eating or drinking while in the lab is strictly prohibited and would be in violation of the Environmental Health and Safety Regulations set by the University. Starting with the third week of class, any student who violates this policy will be asked to leave the room and will not be allowed back until the next laboratory session. If you would like to eat/drink, then you can do so in the hallway outside of the room.**

## **Grading:**

### **Summary of Laboratory Grading Criteria**

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Lab Practical Exams (3@ 100 pts each)	300
Lab Quizzes (10 pts each)	130
Two lowest quizzes dropped	-20
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<b>Lab Total</b>	<b>400 points</b>

### **Practical #1 Adjustment:**

If the score of your first practical is lower than both individual scores of your second and third practical exams, then the average of **all three** practical scores will be used to replace the score of your first practical exam. (Students can still have the adjustment as long as their score on Practical #2 and Practical #3 is equal to or higher than Practical #1.)

**This option is only available to a student that writes all three practical exams and is only for the first practical exam.**

### **Lab Quizzes:**

Students will be given 13 quizzes throughout the semester. The lowest two quiz scores will be dropped. Any points that a student receives after these quizzes are dropped can be used as “extra credit” toward the student’s final lab total, so the lab total can be higher than 400 points.

### **Practicals:**

Students will be given 1.5 minutes per station on the practical exams.

Students are prohibited from touching the models during the practical.

- If you are seen touching a model during a practical, then you will be given a warning.
- If you continue to touch the models after you have been warned, then you will be asked to leave the lab and will receive a zero for your practical.

Students will be given 5 minutes at the end of the practical to finalize their answers before the answer sheets are collected.

- Students will not be able to go back to any stations. This includes any stations that were missed due to tardiness.
- Students must remain at their last station during these 5 minutes.

<p><b>Spelling Counts. Students will lose one-quarter of the points per misspelling. (0.25 pts for any misspelled anatomical term on quizzes/ 0.5 pts for any misspelled anatomical term on practicals)</b></p>
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### **For Quizzes and Practicals:**

Students must write all quizzes and practicals in either black or blue ink or pencil.

Students must make sure that their handwriting is legible. Any answers that cannot be read by your laboratory instructor will be marked wrong.

In addition, students are not permitted to have anything on their wrist or in their ears during the quiz or practical. All watches, ear buds, etc. must be removed prior to the start of the quiz.

### **Please note:**

If you fail to put your name on a quiz, practical, etc., then you will receive an automatic zero for that assignment.

It is the student's responsibility to make sure that questions on quizzes and practicals are answered in the appropriate space. Points will not be given if answers are inadvertently switched.

Points will not be given if more than one answer is written in the available space on a quiz or laboratory practical unless otherwise indicated by the laboratory instructor. Multiple answers where only one answer is expected do not demonstrate comprehension by the student and will result in a zero being given for that question/station.

### **Makeups:**

**There will be no makeups for any missed quizzes.** You are allowed to drop two quizzes throughout the semester, so please use these drops wisely.

In the event of an absence on the day of a practical exam, a Cumulative Make up Practical Exam is scheduled at the end of the semester during Finals Week.

The Cumulative Make up Practical **cannot** be taken to replace a low score. Students must obtain permission from the Lab Coordinator, Krystyn Purvis, to take this practical.

An email will be sent out at the end of the semester after Practical #3 regarding this. Students who wish to take this makeup practical must respond to that email with the requested information and by the deadline stated in the email.

**A Question Break down will not be posted for the Cumulative Practical.**

### **Attendance:**

Students can only attend the lab for which they are officially registered.

Attendance will be taken at the beginning of each lab. Students arriving late to lab on quiz days will not be allowed additional time in which to take their quiz. Any student arriving after a quiz has been turned in will not be allowed to take it. In addition, any student arriving after the quiz time has expired will not be allowed to take the quiz.

Any students that register after the first full week of classes will not be given accommodations and will be expected to familiarize themselves with the lab syllabus and any missed information on their own.

### **Re-grading:**

Students will be given **one week** after a quiz or Practical Exam is handed back to discuss their score with the exception of the last practical. Students will only be given 1-2 days for a re-grade of Practical #3 due to the University's requirement regarding the submission of Final Grades.

Re-grading will not be done after this week has passed.

- All requests for a re-grade must be done in writing and submitted in person to your laboratory instructor during the week provided.
- Students must specify what they want re-graded and why it should be done.

**Please note:** This week to challenge a grade starts from the day that the lab instructor hands back the graded items, not from the time at which you decide to pick it up.

### **Dissection:**

Over the course of the semester, students will have the opportunity to dissect various preserved organs. Students are required to purchase their own gloves. Gloves will not be provided.

### **Students with Disabilities:**

If you have a documented disability that requires accommodation, please register with Student Disability Services for coordination of your academic accommodations. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library within the Student Academic Success Services Department.

The SDS telephone number is 313-577-1851 or 313-577-3365; (TTY--telecommunication device for hearing impaired students).

Once you have your accommodations in place, I will be happy to meet with you privately during office hours to discuss your needs.

Please be aware that a delay in getting this documentation may also delay the facilitation of your needed accommodations. **Accommodations and services cannot be guaranteed if students choose not to follow the procedures for registering with Student Disability Services in a timely manner.**

Accommodations and services can be revisited as needed, but they **are not retroactive** and cannot be guaranteed if procedures are not followed with reasonable, advanced notice.

Student Disability Services' mission is to assist the university in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at Wayne State University.

Please refer to the SDS website for further information about students with disabilities and the services provided for faculty and students: <http://studentdisability.wayne.edu/>

**Students with accommodation letters must provide their instructor and the lab coordinator with the letter prior to the first lab quiz.**

Anatomy and Physiology Laboratory Schedule

Lab	Date	Experiment/Exercise	
1	August 28 - 29	EX. 1: Body Organization and Terminology EX. 2: Care and Use of the Compound Light Microscope EX. 3: Cell Structure	
2	<b>September 2 - 3</b>	<b>No Labs: Labor Day Holiday</b>	
3	September 4 - 5	EX. 4: Epithelial and Connective Tissues EX. 5: The Integumentary System <b>Quiz #1: Covers Ex. 1-3</b>	10 pts
4	<b>September 9 - 10</b>	EX. 6: Introduction to the Skeletal System: Bone EX. 7: Axial Skeleton: Skull <b>Quiz #2: Covers Ex. 4-5</b>	10 pts
5	September 11 - 12	EX. 7: Axial Skeleton: Skull	
6	September 16 - 17	EX. 7: Axial Skeleton Skull/Vertebral Column/Thoracic Cage	
7	September 18 - 19	EX. 7: Axial Skeleton Skull/Vertebral Column/Thoracic Cage	
8	<b>September 23 - 24</b>	EX. 8: The Appendicular Skeleton: Upper Extremity <b>Quiz #3: Covers Ex. 7: Axial Skeleton</b>	10 pts
9	September 25 - 26	EX. 8: The Appendicular Skeleton: Lower Extremity	
10	September 30 - October 1	EX. 9: Articulations	
11	<b>October 2 - 3</b>	<b>Study Day - Review for Practical #1</b> <b>Quiz #4: Covers Ex 8 - 9</b>	10 pts
12	<b>October 7 - 8</b>	<b>Lab Practical Exam 1</b>	100 pts
13	October 9 - 10	EX. 10: Histology of Muscle Tissue EX. 11: Gross Anatomy of the Muscular System EX. 11: Muscles of the Head & Neck	
14	October 14 - 15	EX. 11: Trunk Muscles	

15	<b>October 16 - 17</b>	EX. 11: Muscles of the Upper Limb <b>Quiz #5: Covers Ex. 10 and EX. 11: Muscle Chart: Axial Muscles</b>	10 pts
16	October 21 - 22	EX. 11: Muscles of the Lower Limb	
17	<b>October 23 - 24</b>	EX. 12: Histology of Nervous Tissue EX. 13: The Brain and Cranial Nerves <b>Quiz #6: Ex. 11: Muscle Chart: Appendicular Muscles (Upper Extremity)</b>	10 pts
18	<b>October 28 - 29</b>	EX. 14: The Spinal Cord and Spinal Nerves <b>Quiz #7: Ex. 11: Muscle Chart: Appendicular Muscles (Lower Extremity)</b>	10 pts
19	<b>October 30 - 31</b>	EX. 15: Special Senses: Eye and Ear <b>Quiz #8: Covers Ex. 12 - 13</b>	10 pts
20	<b>November 4 - 5</b>	<b>Study Day - Review for Practical #2 Quiz #9: Covers Ex. 14 - 15</b>	10 pts
21	<b>November 6 - 7</b>	<b>Lab Practical Exam 2</b>	100 pts
22	November 11 - 12	EX. 16: Gross Anatomy of the Heart EX. 17: Cardiovascular Physiology	
23	<b>November 13 - 14</b>	EX. 18: Anatomy of Blood Vessels EX. 19: Blood Cells <b>Quiz #10: Covers Ex. 16-17</b>	
24	<b>November 18 - 19</b>	EX. 20: Anatomy of the Respiratory System <b>Quiz #11: Covers Ex. 18-19</b>	
25	November 20 - 21	EX. 21: Anatomy of the Digestive System	
26	<b>November 25 - 26</b>	EX. 22: Anatomy of the Urinary System EX. 23: The Male Reproductive System EX. 24: The Female Reproductive System <b>Quiz #12: Covers Ex. 20-21</b>	10 pts
27	<b>November 27 - 28</b>	No Labs: Thanksgiving Holiday on Thursday, November 28	
28	<b>December 2 - 3</b>	<b>STUDY DAY: REVIEW FOR PRACTICAL #3 Quiz #13: Covers Ex. 22-24</b>	10 pts
29	<b>December 4 - 5</b>	<b>Practical #3</b>	100 pts
	<b>Wednesday, December 18</b>	<b>Cumulative Makeup Practical Exam at 1:30 pm in Rm 415</b>	